

**GOVERNMENT OF ANDHRA PRADESH  
ABSTRACT**

Establishment - O/o. Director of School Education, A.P., Hyderabad - Engaging of Data Entry Operators/ Data Processing Officer in the O/o. the Director of School Education due to shortage of Typists / Junior Assistants - Action of the Director of School Education for engaging 14 Data Entry Operators without prior permission - Ratified - Orders - Issued.

**EDUCATION (SE:SER.IV) DEPARTMENT**

**G.O.Rt.No. 578**

**Dated:18<sup>th</sup> August, 2008.  
Read the following:-**

1. G.O.Ms.No.242, Education (SE:Ser.IV) Department, dt.23.03.2006.
2. G.O.Rt.No.2501, Finance (SMPC) Department, dt.13.07.2006.
3. From the Director of School Education, A.P., Hyderabad, Lr.Rc.No.141/F1-4/2005, dt:10.01.2007,24.03.2007,15.05.2007 and 03.10.2007.

\* \* \*

**ORDER:**

In the G.O. 1<sup>st</sup> read above, Government have ratified the action of the Director of School Education, Hyderabad in having engaged the services of 1 Data Processing Officer and 11 Data Entry Operators in his office with a remuneration of Rs.4,500/- per month to Data Processing Officer and Rs.4,000/- per month to the Data Entry Operator and to pay their salaries from the head of account 2202-80-001-SH(01)-300 other contractual services, with the concurrence of Finance Department.

2. The G.O. 2<sup>nd</sup> read above, Finance Department have since increased the remunerations of all contractual appointees with effect from 13.07.2006.

3. The Director of School Education, A.P., Hyderabad through his references 3<sup>rd</sup> read above has brought to the notice to the Govt. that he has appointed 14 more Data Entry Operators on contract basis due to the pressure of work in the O/o. Director of School Education and requested for issue of orders of ratification of his action. He has also submitted proposals to upgrade the post of Data Processing Officer to that of Network System Administrator on the ground that the person holding the post of Data Processing Officer was looking after the maintenance of 125 Computers and 60 Printers located in the O/o. the Director of School Education. The Director of School Education has also requested the Govt. to enhance the rates of the remuneration to the Data Entry Operators / Data Processing Officer working in the Director of School Education as per the orders issued by the Finance Department in the G.O. 2<sup>nd</sup> read above.

4. Government has examined the above request of the Director of School Education in consultation with Finance Department and hereby ratify the action of the Director of School Education in having appointed 14 Data Entry Operators in the O/o. Director of School Education without prior approval of Finance Department in Government.

5. The Director of School Education is directed not to appoint any person on outsourcing basis without permission of Government in Finance Department in future. Further, he is also directed to send necessary proposals to the Government for continuation of the above services through an agency every year.

6. This order issues with the concurrence of Finance Department vide their U.O.No.020495-A/673/A2/SMPC/08, dated:30-07-2008.

( BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH )

C.B.S.VENKATA RAMANA  
PRINCIPAL SECRETARY TO GOVERNMENT

To

The Director of School Education, Hyderabad.

Copy to:

The Director of Treasuries and Accounts, A.P., Hyderabad.

The Pay & Accounts Officer, Hyderabad.

The Accountant General, A.P., Hyderabad.

Finance (SMPC) Department.

P.S. to Minister (School Education).

P.S. to Principal Secretary (School Education).

S.F./S.C.

// FORWARDED:::BY ORDER //

SECTION OFFICER